

TALL TIMBERS NAVAJO COUNTY PARK RESERVATION PERMIT
Heber-Overgaard Chamber of Commerce
POB 1926
Overgaard, AZ 85933
(928) 535-5777

Today's Date _____ Date of Reservation _____

Name of Individual, Group or Organization: _____

Mailing Address: _____

Name of Contact for Event: _____

Phone Number(s) of Contact: _____

Type of Event Planned: _____

Event Starts at: _____ AM / PM Ends at: _____ AM / PM (Time) (Circle one) (Time) (Circle One)
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Approximate Number of Attendees: _____

Please check only ONE (1) of the following as it pertains to your reservation:

- I am a Resident of Heber Overgaard and this is a private family / social event.
- I am a Local Business of Heber Overgaard and this event is a social event for Local Residents only.
- I am a Resident of Heber Overgaard and this event is open to Non-Residents of H/O.
- I am a Local Business of Heber Overgaard and this event is open to Non-residents of H/O.
- I am Neither a Resident or Local Business of Heber Overgaard.

Space Requested:

- Large Ramada Small Ramada A Small Ramada B
- Bandstand Baseball Field

EVERYONE is required to provide a \$100 deposit which will only be refunded if the area reserved for the event is cleaned to the satisfaction of the Park Host. Your check will be returned through the mail after your event.

I understand the Event may be terminated upon violation of any Policies and/or Park regulations which are posted.

Signed: _____

Office Use Only

Reservation taken by: _____ Approved by: _____

Remarks: _____

Tall Timbers Park and its facilities are available as a park and playground to residents and non-residents of the Heber/Overgaard area. A \$100.00 deposit is required at the time of reservation to cover cleaning and possible damage. This deposit is refundable after the Park Host determines that the park has been left clean and in good condition. Reservations must be made in advance through the Heber-Overgaard Chamber of Commerce. The park is scheduled on a first come first served basis. Multiple users may be using various sections or areas of the park on the same day.



Rules and Regulations

The park is open from 8am to dusk, seven days a week. All events must be completed by dusk on the day reserved unless otherwise arranged with the Heber-Overgaard Chamber of Commerce.

Noise levels, such as entertainment or music, must be kept to reasonable levels. At no time will loud noise be tolerated after 9pm.

Park users must comply with all rules, regulations and directives issued by the Heber-Overgaard Chamber of Commerce personnel including the Park Host.

Fires of any kind are not permitted on the park grounds except for charcoal fires in the park built-in barbeque grills. Only charcoal can be used in the built-in grills. All fires in the barbeque grills must be extinguished before leaving the park. Any exceptions to this rule must be approved by the Heber-Overgaard Chamber of Commerce who will require the Heber-Overgaard Fire Department to be present during the entire event. Fires and smoking are regulated by the US Forest Service. Park guests are required to be in compliance with Forest Directives at all times.

Alcoholic beverages of any kind cannot be sold or purchased within the park grounds. Park guests may bring alcoholic beverages in non-glass containers for personal consumption. All exceptions to this rule will require approval from the Heber-Overgaard Chamber of Commerce and will require an Arizona Liquor License to be included with the reservation and visible during the entire event.

Parking is permitted in the provided parking areas only. Any exceptions to this must be approved by the Heber-Overgaard Chamber of Commerce Board of Directors. Handicap Parking is provided in each parking lot. NO parking permitted near any Ramada, the ball field or on the general park grounds except for loading and unloading items necessary for the function or festival.

Restrooms are provided for visitors. The Navajo County Department of Health Services suggests that the existing restrooms are adequate for approximately 300 guests during any specific time frame. If you anticipate more than 300 guests for your function it is recommended that you arrange for additional port-a-potties. The Heber-Overgaard Chamber is not responsible for providing port-a-potties in addition to the bathrooms existing at the park.

Pet dogs and cats are allowed in the park; however, these pets must be on a leash at all times. Owners are required to clean up any waste material left by their pets. Exotic pets are not permitted on park grounds.

Camping is not permitted on park grounds except for vendors in completely self-contained RV Campers during special events. The only exception is with the Heber-Overgaard Chamber of Commerce approved Security.

Park facilities can be reserved during winter months however no restroom facilities will be available.